



**EXHIBITOR BOOTH / SPACE CONTRACT**  
**(For Foreign Participant)**  
 November 23-27, 2023  
 BBCFEC | PURBACHAL | DHAKA | BANGLADESH  
**BOOKING DEADLINE: September 30, 2023**

Company Name				
Address				
City/District		Zip Code		
Police Station		Country		
Show Contact Name		Position		
Phone		Mobile		
Email		Website		
<b>*BOOTH OPTION (SQFT)</b>	<b>Number of BOOTH (S)</b>	<b>STANDARD RATE</b>	<b>TOTAL</b>	<b>COMMENTS</b>
Raw Space (Minimum 100 Sft)		USD \$650.00		
Standard Package (10' X 10') Sft		USD \$850.00		
Registration Fee (Per Company)		USD \$10.00		
<b>*Booth Package (01 Table, 03 Chairs, 06 Hanging Rails or 06 Shelves, 01 Waste Basket, Electrical outlet, 4 LED lights, Company Fascia Board, Daily Cleaning)</b>		<b>Total Order</b>		
		<b>Vat 15%</b>		
		<b>Tax 10%</b>		
		<b>Total Amount</b>		

We understand this application becomes a binding contract when accepted by Bangladesh Jute & Handicraft Trade Fair. We agree to abide by the attached Terms & Condition detailed on, page 4 of this contract and those listed in the Exhibitor Service Manual

**Signature** > Agreed upon by \_\_\_\_\_ Date \_\_\_\_\_

*Signature and Company Stamp by the Official Company Representative*

<b>The below part for Official use only.</b>		<b>Date Received</b>
Application accepted by _____	Date _____	

*In the event that the proposed trade fair is canceled or postponed due to unavoidable circumstances, the participation fee will be refunded to the applicant after deducting any applicable bank charges and other fees imposed by the bank (if any). Exhibitors will be permitted to sell only the merchandise that is pre-approved by the Organizer. The exhibitor must return the Booth in a clean "as received" condition without any damage or defacement. An additional charge will be levied upon Exhibitor if the Booth is not returned in as received condition.*



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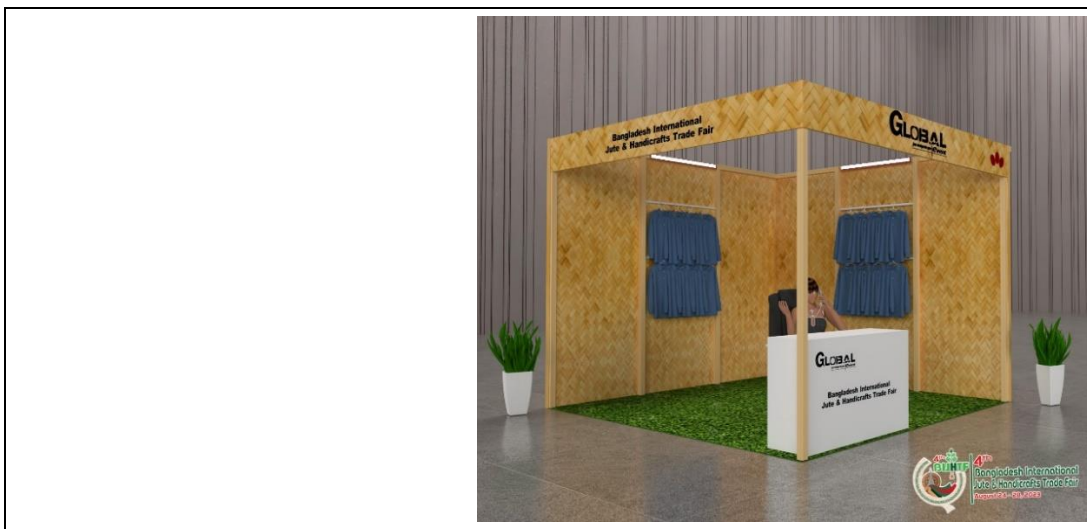
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**Product to be Displayed at the Show (Please select your Product Category, only the Selected Product will be Display at the show. Any violation of the rules must be taken an action by Show management immediately)**

Jute shopping bags	Jute Shoes	Traditional Handicrafts from around the world	Sicka (Rope Hanger)	Handmade Toys
Jute & handicrafts	Jute fashion and union fabrics	Moslin Sari	Cushion Cover	Houseware
Fabric Jute	Bamboo Products	Jamdani Sari	Craft Fotua	Kitchenware
Lifestyle Consumer products	International pottery	Jute home furniture	Bed Cover Nokshi	Home Decor
Jute colored carpets	Ornaments Craft	Terracotta items	Leather Craft	Handicrafts
Jute Sack	Elephant Grass Craft	Jamdani Craft	Leather Bag	Carry Bag
Jute Rope	Painting work	Jewelry	Shataranji	Cane Products
Jute mats	Wool work   Scarf	Basket   Bag Pack	Colorful carpets	Life Style
Cashmere	Handloom Sari	Flower   Candles	Art Works	Others



- 10 X 10 Space
- 8' Height Back
- 4 Led Lights
- 3 Chairs
- 1 Table
- 1 Header Sign ID
- Green Carpet
- 01 Waste Basket
- 06 Hanging Rails or Shelves
- Show Directory information
- Website Director Information

**Any additional items will be charged at the show site**

01. What Year Did You Establish Your Business? \_\_\_\_\_ 02. Production Capacity Per month (Per Unit) \_\_\_\_\_
03. Export Volume to Other Countries \_\_\_\_\_ 04. Turnaround time in Days for Export \_\_\_\_\_
05. Number of Employees \_\_\_\_\_ 06. Do you Own Factory? Yes No

**Do you of any Overseas Office? (If yes, Please Provide Details of your Office including Contact Person)**

**Persons Name** \_\_\_\_\_

**Address** \_\_\_\_\_



**4<sup>th</sup>**  
**BIJHTF**  
**Bangladesh International**  
**Jute & Handicrafts Trade Fair**  
**November 23 - 27, 2023**

**Jointly Organised by :**



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## Terms of Condition for the Show Participation

### **Bank Details:**

#### **4TH BANGLADESH INTERNATIONAL JUTE AND HANDICRAFT TRADE FAIR - 2023**

BANK NAME: SOCIAL ISLAMI BANK LIMITED

SWIFT CODE # SOIVBDDHESK

ROUTING NUMBER: 195275029

ACCOUNT # 0551360000361

BRANCH: NEW ESKATON BRANCH

DHAKA, BANGLADESH

#### ❖ **Defined Terms:**

"Event": This term collectively refers to the event or events mentioned above, on the previous or facing page, which are presented by the Fair Organizer, Export Promotion Bureau, and Banglacraft.

"Facility": This term refers to the venue where the Event takes place.

"Organizer"/"Fair Authority": These terms collectively refer to EPB (Export Promotion Bureau) and Banglacraft.

"Exhibitor": This term collectively refers to two entities: (i) The company or person who applied to exhibit at the Facility and agreed to enter into this contract upon acceptance by the Fair Authority, EPB, and Banglacraft, as stated below. (ii) Each of the officers, directors, shareholders, employees, contractors, agents, representatives, guests, and invitees of the aforementioned company or person, as applicable.

- ❖ **Contract Acceptance:** This contract becomes binding and effective only when it has been signed by Exhibitor and counter-signed by a duly authorized representative of Fair Authority. The Fair authority may refuse acceptance of any contract for any or no reason. Notwithstanding anything herein to the contrary, Fair Authority may cancel this contract at any time without liability.

- ❖ **Assumption of Risks; Releases:** The Exhibitor expressly assumes all risks associated with, resulting from, or arising in connection with their participation or presence at the Event. This includes, without limitation, all risks of theft, loss, harm, damage, or injury to any person (including death), property, business, or profits of the Exhibitor. These risks may be caused by the Organizer, Facility, other exhibitors, negligence, intentional acts, accidents, acts of God, or any other cause. The Exhibitor holds sole responsibility for their property and any theft, damage, or loss incurred by that property, regardless of whether it is stored in any courtesy storage area. This includes any claims made by the Exhibitor's insurer through subrogation. The Organizer and Facility do not accept any responsibility, and no bailment is created, for property delivered by or to the Exhibitor. Neither the Organizer nor the Facility shall be liable for any risks, losses, damages, or liabilities, whether or not described in this contract. The Exhibitor hereby releases all of them and covenants not to sue any of them with respect to such risks, losses, damages, or liabilities. All fees paid to the Organizer are non-refundable, except as specifically set forth herein.

- ❖ **Limitation of Liability:** The Organizer or Facility shall not be held liable under any circumstances for any lost profits or damages, including incidental, special, indirect, punitive, or consequential damages, resulting from any of their actions or omissions, whether or not they were advised of the possibility of such damages. In no event shall the maximum liability of the Organizer, in any situation, exceed the amount actually paid by the Exhibitor to the Fair Organizer for the exhibit space at the Event. The Organizer does not make any representations or warranties, whether express or implied, regarding the number of attendees or the success of the Event, or any other matter. The Fair Authority or Facility may employ personnel to regulate the flow of attendees at the Event, but it should be noted that this personnel are not security guards. The Organizer and Facility do not assume any responsibility for the personal or other property of the Exhibitor or anyone else. As a condition of exhibiting at the Event, the Exhibitor is required to insure their property against damage, loss, and theft, and agrees not to make any claims against the Organizer or Facility."



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## Terms of Condition for the Show Participation

- ❖ **Qualifications of Exhibitor:** Qualifications of Exhibitor: The Fair Authority, at its sole discretion, determines the eligibility of prospective exhibitors to participate in the Event. Generally, eligibility is limited to individuals or businesses that provide products and services relevant to the nature of the Event. Applicants may be asked to provide a description of their business and the items they intend to exhibit. The Fair Authority reserves the right to restrict or remove any exhibit that it deems objectionable or inappropriate at its sole discretion.
- ❖ **Assignment of Space:** Exhibit space shall be assigned by Fair Authority in its sole discretion for the Event. That assignment does not imply that a similar space will be assigned for future Events. Fair Authority reserves the right to change the floor plan or to move an Exhibitor to another booth location prior to or during the Event for any or no reason.
- ❖ **Booth Placements:** Fair Authority, EPB, and Banglacraft will construct booths according to the approved design. Exhibitors will be assigned booths as part of the shell scheme package. However, Fair Authority retains the right to change booth placements at any time. The offers regarding space location are not guaranteed. Fair Authority has the final say in assigning space. The Organizer reserves the right to determine the eligibility of companies or products for inclusion in the event. Exhibitors are not allowed to display or exhibit any merchandise other than what was specified in their application. Additionally, Fair Authority can modify the Event's floor plan at any time, at its sole discretion.
- ❖ **Cancellation by Exhibitor:** If an exhibitor wishes to cancel this contract, they must submit a written notice to Fair Authority, providing evidence of receipt. In such a case, a service fee of 20% of the participation fee will be charged.
- ❖ **Cancellation of the Event:** In the event that the proposed trade fair is canceled or postponed due to unavoidable circumstances, the participation fee will be refunded to the applicant after deducting any applicable bank charges and other fees imposed by the bank ( if any).
- ❖ **Exhibit Space Occupancy:** The Fair Authority will provide specific instructions regarding the designated hours and dates for setting up, occupying, and dismantling exhibits. It is important for exhibitors to note that if they fail to begin installing their display in the assigned space at least 24 hours before the Event opens, or if they leave their space unattended at any point during the Event, the Fair Authority reserves the right to take over the space, terminate the contract, and no refund will be issued to the exhibitor, even if the Fair Authority manages to resell the space. Furthermore, all exhibits must remain open for business throughout the entire duration of the Event. In the event that an exhibitor is delayed in arrival or set-up due to circumstances beyond their control, it is imperative to immediately notify the appropriate contact at Fair Authority
- ❖ **Taxes and Licenses:** The Exhibitor is solely responsible for acquiring all the necessary licenses, permits, or approvals required by local laws for their activities at the Event. The Exhibitor is also solely responsible for obtaining any required tax identification numbers and permits and for paying all applicable taxes, license fees, use fees, royalties, or any other fees, charges, levies, or penalties owed to any governmental authority in relation to their activities at the Event.
- ❖ The Fair Authority has the right to reserve the authority to immediately remove any Exhibitor who engages in illegal activities, poses a threat to the show or other Exhibitors, or attempts to sell or promote a similar show or marketing materials at this event. In such cases, the security or administration of the Organizer will take prompt action to remove the Exhibitor.

Exhibitor Seal and Signature

Acceptance by Organizer